

Danubius Hotel Regents Park London

18 Lodge Road,
St Johns Wood
London, NW8 7JT, GB
Telephone: 02077227722

DANUBIUS HOTEL
REGENTS PARK

Thursday 7th May 2015

██████████
██████████

Booking Name: ██████████
Sunday 17th May 2015

Dear ██████████

Further to your provisional booking please find a contract attached with all details that we have to date along with our Terms & Conditions. Please read, and if in agreement please sign and return to me in order for me to confirm your booking.

I will contact you again prior to your event to ensure that everything is in order. In the mean time please do not hesitate to contact me if you have any questions.

Yours sincerely,



Kashmira Agavane
Conference & Event Sales Co-ordinator
Email: conference@danubiuslondon.co.uk

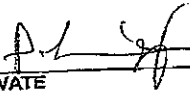
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Account Name: [REDACTED]	Contract Number: 2037451
Contact Name: [REDACTED]	Catering Manager: Kashmira Agavane
Address: [REDACTED]	Booking Type: Meeting
Telephone: [REDACTED]	Contact on Day:
E-mail: [REDACTED]@ofa.hu	
Booking Name: [REDACTED]	

Sunday 17th May 2015						Day 1 of 1
Time	Room	Event	Set-up	Attendees	Room Hire	
11:00 - 16:00	Denis Compton Suite	Meeting	Theatre	120	GBP 550.00	
Notes: Organisers will have Lunch in the bar and settle their account.						
Audiovisual Equipment						
Denis Compton Suite				11:00 To 16:00	GBP 100.00	
notes: 1 Data Projector LCD						
With Microphone £50.00						
1 Larger Screen					GBP 100.00	
1 Lecturn						
Revenue Summary						
Date	Qty.	Item	GBP	Price	GBP	Total
17/05/15		Audio Visual			GBP	
		Room Hire			GBP	750.00
17/05/15		Total per Day			GBP	750.00
		Total				

~~£~~ 800.00


 PRIVATE
 Organisation Authorized Signature
 07/05/15


 Kashmira Agavane
 Conference & Event Sales Co-ordinator
 07/05/15

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Terms and Conditions

A signed copy of this agreement needs to be in our possession 2 weeks prior to the event, together with a signed copy of our Contractual Terms and Conditions. Failure to do so may result in us cancelling the event.
***All the deliveries to be made to KASIA JARDINE - C&E Sales Manager or C&E Sales Co-ordinator ***CAR PARK is chargeable at hotel current rate

Contractual Terms and Conditions
At Danubius Hotel Regents Park (the Hotel) we've tried to make our term of Business as straight forward as possible. If you have any questions, please feel free to speak to us before you sign them off.

1. What happened if you cancel?
For all meetings and events, there needs to be an agreed "Cancellation Policy", as cancellation cost the hotel money and we differentiate between "smaller event" which involves up to 20 delegates/guest and "larger events" which involves more than 20 delegates/guests. Here is how it works:

The following percentage will be charged:
Smaller Events

- If cancellation occurs 4-6 weeks before a smaller event 25% of total charges
- If cancellation occurs 2-4 weeks before a smaller event 50% of total charges
- If cancellation occurs 0-2 weeks before a smaller event 100% of total charges

Larger Events

- If cancellation occurs 12-24 weeks before a bigger event 25% of total charges
- If cancellation occurs 6-12 weeks before a bigger event 50% of total charges
- If cancellation occurs 4-6 weeks before a bigger event 75% of total charges
- If cancellation occurs 2-4 weeks before a bigger event 90% of total charges

1a.

Cancellation Policy for Accommodation:

For block bookings of 10 bedrooms or more on any one night, cancellation of some or all the bedrooms reserved either as a block or in conjunction with event will incur a cancellation fee. This cancellation fee shall be a percentage of the charges payable in respect of the bedrooms cancelled according to the Cancellation Notice as set below:

Up to 40 Bedrooms:

- 4 weeks or more - no charge
- Between 2-4 weeks - 50% charge
- Between 0-2 weeks - 100% charge

Over 40 Bedrooms:

- 8 weeks or more - no charge
- Between 6 & 8 weeks - 25% charge
- Between 4 & 6 weeks - 50% charge
- Between 2 & 4 weeks - 75% charge
- Between 0 & 2 weeks - 100% charge

1b.

Provisional numbers will be requested at the time of booking. The hotel reserve the right to set minimum numbers to be charged for any event. Final numbers and meal/food selections must be confirmed 14 working days prior to the event (not including the day of the event) and these will be subject to minimum numbers. This will be the number and meal/food selections charged for. If no meal/food selections are received and confirmed by such date (14 days prior to the event) the hotel will be entitled to make meal/food arrangements at its sole discretion and the client hereby agrees to no complaints whatsoever will be entertained in respect of such selections.

2. Could The Hotel Cancel my booking?

2a

In the unlikely event that the hotel have to cancel your booking, you will receive all your payments, however the hotel will not have any other liability to the client. The hotel may only cancel if:

- Any part of the hotel is closed or unavailable due to events beyond our control
 - If you or we become insolvent, or in the case of an individual, becomes subject to a bankruptcy petition
 - The booking, the persons associated with the booking and/or the purpose of the meeting might damage the reputation of the hotel or the company
- 2b. The hotel reserve the rights without prior notice to change the Client's assigned function room for one of equal suitability if the Hotel has reasonable commercial or operational reasons for so doing (including, but not limited to, carrying out of works on the relevant room or such room being otherwise unavailable) or if the client failed to reach agreed minimum numbers.

3. Can I change my guest and delegates numbers ?

Of course you can. However if the numbers go down significantly, the cancellation charges will be applied. So if you give us more than 2 week notice for events of 1-49 people, you can reduce your numbers by anything up to 15% without charge, or for event of 50-99 people you can reduce the numbers up to 10% without charge or 5% without charge if your event is for 100 people or more.

4. If I don't have credit agreement when do I have to pay?

You will need to give us a non-refundable deposit of 25% of the total booking value when you confirm your booking (this also applies to Wedding Celebrations). Full payment of the balance is due 14 working days before the event, unless you have arranged credit facilities with the hotel. Credit is not available for wedding parties.

5. How do I get the credit?

A "Credit Application Form" is available on request if you are not recognised as a customer. Separate conditions apply, which can be found on this form. Credit is not automatic, confirmation must be sought after completion of the "Credit Application Form". Where credit is extended all payments are to be made to the hotel within 28 days of the date of invoice. Credit is not available for Weddings. Credit Facilities must be finalised at least 14 working days prior to the Event.

Customer Initials _____

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6. I've got lots of thing to bring to the hotel?
We can provide most equipment. However, should you wish to bring your own equipment into hotel, you must ensure it has been tested and is safe to use. CP Regent Park Two accept no liability for any equipment you bring to the hotel, and we would ask you to comply with the rules set out in the Health and Safety at Work Act. For any 3rd party contractors visiting the Hotel (such as Bands and Entertainers) under your instruction, you must ensure current and adequate "Public Liability Insurance" is in place. Copies of electrical testing certificates and Insurance policies must be made available on request. Should you have any queries, our team will be happy to help.

7. Anything else?
Just a few points:

7a. The Client shall be responsible to the Company for any damage caused to the allocated rooms or the furnishing, utensils and equipment therein or to the Hotel generally by any act, default or neglect of the Client or any sub-contractor, employee or guest of the Client and shall pay to the Company on demand the amount required to make good or remedy any such damage.

7b. If you ask us to get supplier to provide you with anything, the bill must be settled by you and not the hotel.

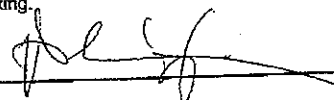
7c. It is your responsibility to ensure any supplier fully complies with all regulations, and in the case of bands /singers , discos and entertainment the required "Public Liability Insurance" is in place.

7d. The client may not bring any food or drink into the hotel for use during the event unless agreed with the hotel in writing.

7e. The hotel shall not be liable for any loss or damage property of the client or any such a person as may occur except within the constraints of the Hotel Proprietors Act 1956. In case of loss of or damage to property it shall be reported and noted by Duty Manager at the time of discovery thereof and report to the Police within 24 hours. The Hotel liability for any other loss of or damage to an attendees or guest property is limited to £50.00 for any article or £100.00 in aggregate, except where placed in the central safe, or stolen, lost or damage through the default , neglect or wilful act of the hotel.

7f. The Event must start and finish at the times specified in the Contract. Changes to these times may not be possible unless previously agreed with the Hotel.

7g. Its agreed that you are not acting on behalf of someone else.
Now that you've read "the small print", please sign and return one copy to confirm that you've received and agreed to our terms of business so we can proceed with your booking.

Signed Client:  _____

Print: 05. 11. 2015 _____

Date : 05. 11. 2015 _____

Hotel Contact Signed:  _____

INVOICE SZÁMLA

Wizz Air Hungary
2015.05.18 09:50:55
Digital Signature
CN=Wizz Air Hungary Kft.
C=HU
O=Wizz Air Hungary Kft.
E=invoice@wizzair.com

Supplier name
Szállító név **Wizz Air Hungary Kft.**

Address
Cím **BUD International Airport
Building 221
Budapest
1185
Hungary**

Customer Name
Vevő név **Országos Foglalkoztatási Közhasznú Nonprofit Kft.**

Address
Cím **Lajos utca 80.

Budapest
1036
Hungary**

EU Tax number
Uniós Adószám **HU13122605**

Tax number
Adószám **13122605-2-44**

PNR
Azonosító **XDYJ8K**

Invoice Number
Számlasszám **46886395P**

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Oldal **1 / 1**

Cust. Tax number
Vevő adószám **23811038-2-41**

Invoice Date
Számlla Kelte **2015.05.18**

Date of performance
Teljesítés dátuma **2015.05.12**

Due Date
Fizetési határidő **2015.05.12**

Route Járat	Type of service Szolgáltatás	Qty Menny.	Unit of Measure Mértékegység	Unit price Egységár	VAT% ÁFA%	Total excl. VAT Értéke ÁFA nélkül	Total VAT Áthárított ÁFA	Total incl. VAT Értéke ÁFA-val	
BUD-LTN-BUD	SZJ62100.0 Flight ticket Repülőjegy	2,00	Pieces Darab	54 380,00	0,00 %	108 760,00	0,00	108 760,00	Adómentes az Áfa tv. 105.§ alapján

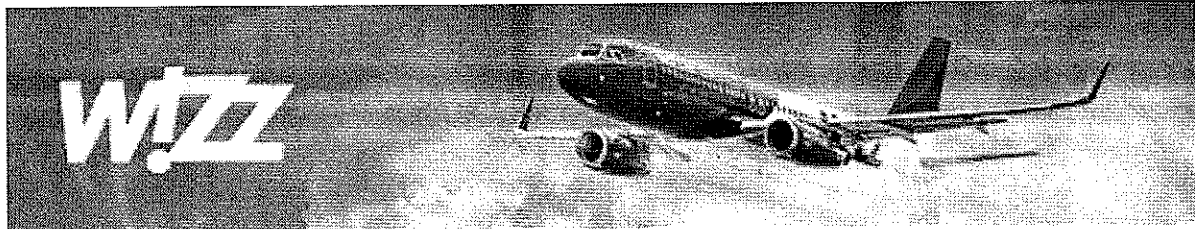
Budapest (Terminal 2) - London (Luton) - Budapest (Terminal 2)

VAT Base Áfa alap	VAT Amount (Tax exempt, with deduction rights) Áthárított ÁFA (adómentes,	Grand Total Számlla Érték
Total Összesen HUF	108 760,00	0,00
		108 760,00

A számla közvetített szolgáltatást tartalmaz.

A számla a Dynamics Ax vállalatirányítási szoftverrel készült 2 példányban.

On Tuesday, May 12, 2015 9:09 AM, "noreply@wizzair.com" <noreply@wizzair.com> wrote:



Wizz Air Hungary Kft. :: H-1185 Budapest, BUD Tel: 06 90 900 555 (250 Ft / perc)
Nemzetközi Repülőtér 221. épület, Magyarország
Járat visszaigazolási kódja:XDYJ8K



Utasi adatai

Megszólítás	Utónév	Vezetéknév	Út	Nagy méretű kézipoggyász	Feladott poggyász	Ülés
			BUD- LTN	1	0	-
			LTN- BUD	1	0	-
			BUD- LTN	1	0	-
			LTN- BUD	1	0	-



Járat adatai

ODAÚT Járat száma: W6 2201
Indulási hely: Budapest - Terminal 2 (BUD) → Érkezési hely: London Luton (LTN)
2015.05.17. 6:00 2015.05.17. 7:30
VISSZAÚT Járat száma: W6 2210
Indulási hely: London Luton (LTN) → Érkezési hely: Budapest - Terminal 2 (BUD)
2015.05.18. 20:25 2015.05.18. 23:55



Fizetési összesítés

Fizetés dátuma	Fizetési mód	Fizetési azonosító	Állapot	Fizetés összege
2015.05.12.	MC	107358238	megerősítve	129260.00 HUF
Leírás	Összesen			
Fare price	23490.00 HUF			
Fare price	23490.00 HUF			
Fare price	17490.00 HUF			
Fare price	17490.00 HUF			
Administration Fee	2500.00 HUF			
Administration Fee	2500.00 HUF			
CBN	4200.00 HUF			
CBN	4200.00 HUF			
BUS	6050.00 HUF			

BUS 4200.00 HUF
Administration Fee 2500.00 HUF
Administration Fee 2500.00 HUF
CBN 4200.00 HUF
CBN 4200.00 HUF
BUS 6050.00 HUF
BUS 4200.00 HUF

Mindösszesen 129260.00 HUF



Foglalási információ

Ügyfél neve: [REDACTED]

Ügyfél vállalata:

Ügyfél lakcíme: Lajos utca 80. Országos Foglalkoztatási Közhasznú Nonprofit Kft.
23811038-2-41

Visszaigazoló
kód: XDYJ8K

Foglalás dátuma: 2015.05.12.